

LUIS MUÑOZ MARÍN INTERNATIONAL AIRPORT

ADDENDUM NO. 2

TO THE

BID DOCUMENTS PACKAGE

FOR

REQUEST FOR QUALIFICATIONS

CAROLINA, PUERTO RICO

ADDENDUM NO. 2 – DATE: JULY 19, 2024

ADDENDUM NUMBER 2

Luis Muñoz Marín International Airport Request for Statement of Qualifications for the Architectural and Engineering Services July 19, 2024

Questions and Responses:

Section C-1.6 -SF 330

1. Which sf 330 form is required for “C-1.6 -sf 330 a) Prime b) Subconsultant”?

RESPONSE TO Q1: SF 330 Part II form will be the only section to be filled for each subconsultant.

2. Are electronic signatures acceptable for the sf 330 forms?

RESPONSE TO Q2: Electronic signatures are acceptable.

Section C-1.3 Experience and Qualifications (Prime Consultant) and Section C-1.4 Experience/Qualifications Role (Sub-Consultant)

3. These sections require two projects per sheet. Are we required to utilize sf 330 for projects?

RESPONSE TO Q3: SF 330 Part II form will be the only section to be filled for each subconsultant.

4. If required to utilize sf 330 form for projects, may we modify the 330 so that they fit 2 projects per sheet?

RESPONSE TO Q4: RFQ Section C-1.3 and C-1.4 requirements indicated 2 projects per sheet.

Section C-1.7 Business Licenses and Certification.

5. Which business licenses are needed? Will the registro único de proveedores be sufficient or will you need appendices?

RESPONSE TO Q5: The applicable state business licenses are required.

General

6. Will you require double-sided print or one-sided print?

RESPONSE TO Q6: One-sided print is required.

7. What is the last day that an addendum would be posted?

RESPONSE TO Q7: Last day for Addendum will be Friday, July 19, 2024.

8. What systems does that airport consider “airfield systems” in section C-1.3?

RESPONSE TO Q8: Taxiway lighting, Runway lighting, Airfield Guidance Signs and Airfield Vault System.

9. We understand that Section C-2.3 requires '*Professional Liability Insurance of \$5 million.*' Please confirm that the amount of \$5 million must be available for the prime contractor at the time of contract signing; and the endorsements are not required at RFQ submission. Is proof of professional Liability of 5 million required as part of the SOQ/RFQ deliverables?

RESPONSE TO Q9: Professional Liability Insurance must be available from the Consultant at the time of the contract signing.

10. Please confirm that an SF 330 **Part I** is not required for the Prime Consultant. For reference, the SF 330 Part I includes Section A-C (team info), Section D-E (Org Chart/Resumes), Section F-G (Projects), Section H-I (Approach), since these sections are already covered in our proposal response package, we assume you do not want duplicate information.

RESPONSE TO Q10: SF 330 Part II form will be the only section to be filled for each subconsultant.

11. Can you please clarify your recent answers in the Addendum No. 1 regarding indemnification not being negligence-based? Specifically, can you please clarify if the successful proposer will be able to execute a contract without indemnity obligations so long as it has an endorsement in its professional policy that would cover claims arising out of its negligent acts, errors or omissions? We want to clarify the endorsement is in lieu of the contractual indemnity obligations.

RESPONSE TO Q11: The indemnity obligations language in the contract will remain unmodified.

12. Section C-1.8 Disadvantage Business Enterprise Goal.

“As part of their Statement, Consultant(s) shall include documentary evidence that proposed DBE firms contained in the Statement are duly certified by the NHDOT-OFC. Any proposed firm that has not received such certification from NHDOT-OFC at time of STATEMENT submission must receive certification prior to the execution of the AGREEMENT by the Consultant.”

Question: We understand that for the New Hampshire Office of Professional Compliance (NHDOT-OFC), the responsibility is with the Prime consultant and not the DBE sub consultants. Should this certification come from Puerto Rico Department of Highways?

RESPONSE TO Q12: Prime Consultant must provide the documentary evidence informing that proposed DBE firms contained in the statement are duly certified DBE participants by any agency of the UCP Puerto Rico. Please disregard the need to provide any documentary evidence regarding NHDOT-OFC.

13. How many consultants does Aerostar plan on selecting within the five-year period of the contract?

RESPONSE TO Q13: Aerostar intends to enter into a Master Service Provider Agreement with up to three Consultants for a five (5) year fixed term.

14. Does Aerostar require full SF330s for *BOTH* the prime and subs, or can SF330 Part IIs be supplied for just subs and a single full SF330 for the prime?

RESPONSE TO Q14: SF 330 Part II form will be the only section to be filled for each subconsultant.

15. Regarding DBE's certifications, as stated on page 12 of the document (RFQ); Must DBEs included in the plan be certified by both PR-UCB and NHDOT-OFC or will either one of them suffice?

RESPONSE TO Q15: Prime Consultant must provide the documentary evidence informing that proposed DBE firms contained in the statement are duly certified DBE participants by any agency of the UCP Puerto Rico. Please disregard the need to provide any documentary evidence regarding NHDOT-OFC.

16. Are the DBEs to be considered for the provision of services under this RFQ limited to those listed and certified by Aerostar in the DBE Program Directory published by the PRHTA?

RESPONSE TO Q16: DBEs to be considered for the provision of services are the ones certified under Aerostar, PRPA, PRHTA or Puerto Rico Metropolitan Bus Authority (AMA).

17. Section C-1.5 lists in sub-section c) states that *Other key project discipline leads-Resumes and Availability*. Section C-1.6 states that SF Form 330 shall be filled. Form 330 states in section E, *that Resumes of Key Personnel Proposed in the Contract shall be filled for each key person*. Is it a requirement that both are filled?

RESPONSE TO Q17: Section C-1.5, Section C-1.6 will be filled. Also, SF 330 Part II form will be the only section to be filled for each subconsultant.

18. Is there a checklist of required SOQ deliverables that will be provided?

RESPONSE TO Q18: Follow RFQ instructions Section C and appendixes for deliverables.

19. Does Aerostar have a bidder registry?

RESPONSE TO Q19: Aerostar doesn't have a bidder registry.

20. All questions will be forwarded to the participating bidders?

RESPONSE TO Q20: RFQ addendum which includes all questions and responses will be posted on website aeropuertosju.com/aviso-publico/ on Friday, July 19, 2024.

21. Could you provide a complete and detailed description of the project, including main objectives, goals and timelines?

RESPONSE TO Q21: Follow RFQ instructions for consultant requirements.

22. Are there specific phases within the project? If so, could you describe each one and the expected outcomes for each phase?

RESPONSE TO Q22: Project specifics will be detailed with the selected Consultants.

23. What project management software systems are preferred or required for document management, progress tracking, and communication?

RESPONSE TO Q23: Management specifics will be detailed with the selected Consultants.

24. Are feasibility studies and environmental impact analyses already done?

RESPONSE TO Q24: Project specifics will be detailed with the selected Consultants.

25. Will there be external quality audits that we need to coordinate or prepare for?

RESPONSE TO Q25: Follow RFQ instructions for consultant requirements.

26. What is the total budget allocated for this project, and how do you expect us to manage cost planning and control?

RESPONSE TO Q26: Project specifics will be detailed with the selected Consultants.

27. Are there specific sustainability goals or environmental certifications (LEED, BREEAM, etc.) that the project must meet?

RESPONSE TO Q27: Project specifics will be detailed with the selected Consultants.

28. What will be JLL's role in communication with other interest groups, such as airport authorities, government officials, and the local community?

RESPONSE TO Q28: The selected Consultant(s) on occasion will be required to serve as an extension of staff on certain assignments and may be requested to assist in coordination with the FAA. Complete knowledge of FAA requirements relating to planning, design and construction is of critical importance; all Consultant(s) requesting consideration must provide information related to this operational imperative.

29. Who will be coordinating the new facilities and improvements with current airport operations to minimize disruptions?

RESPONSE TO Q29: Project specifics will be detailed with the selected Consultants.

30. The grant management services position will be required full-time.

RESPONSE TO Q30: Grant management services are described in RFQ Section B.2.

31. Can you clarify what is meant by mitigation studies under "Special Services"? Does this refer to GHG emissions reduction and decarbonization studies or rather risk mitigation and resilience studies?

RESPONSE TO Q31: Mitigation studies based on SJU Airport Sustainability Plan projects. Project specifics will be detailed with the selected Consultants.